

HAVEN International Inc.

Volunteer Application

HAVEN (Heavenly Anointed Vessels Evangelizing Nations-wide) International Incorporated is founded on the LOVE and the WORD of God. Our mission is to empower and transform the lives of individuals, single mothers, and families within the communities, cities, and nations that we serve. This packet provides a concrete and thorough outline of the eligibility requirements, expectations and other pertinent information regarding Volunteer opportunities. Below are guidelines that describe the responsibilities and expectations of volunteers.

Volunteer Eligibility Requirements:

- Must be over the age of 18 years old
- Must have a spiritual connection with God
- Must possess passion and drive for Christ

Volunteer Screening Procedures:

1. Prospective volunteer expresses interest and submits an application and resume via email or mail.
2. Prospective volunteer is contacted for a face to face interview within 7 business days.
3. Applicant must return all completed materials in the packet including the Volunteer Application, Expectation Form, Resume, Confidentiality Forms, and FBI Criminal Background before determination is established. Information should be submitted within 10 business days unless specified by the Agency.
4. Based on the overall assessment, a rejection or acceptance notification is sent via email or mail within 7 business days after application packet is complete.

Date Received:
____/____/____

HAVEN International Inc.
Volunteer Application

Name: _____

Home address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Cell phone: _____ DOB: _____

Email Address _____

Background Information

Education Level:

High School/GED _____ Some College _____ Associates Degree _____

Bachelor's Degree _____ Master's Degree _____ Terminal Degree (PhD, etc.) _____

School Attended: _____ Date Attended: _____

Major/ Degree: _____

Employment:

Are you currently employed? Yes _____ No _____

Employer: _____ Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Criminal History:

Have you ever been convicted of a crime? _____ If "Yes", please explain:

Date Received:
____/____/____

Medical History:

Do you have any physical or mental health conditions? _____ If yes, please explain:

Availability: (Check all that Apply)

___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday ___ Saturday

_____ Mornings

_____ Afternoons

_____ Evenings

Interests: (Check all that Apply)

_____ Administration

___ Events Planning

___ Grant Writing

_____ Marketing/ Promotion

___ Research

___ Deliveries/ Pick Up

_____ Finance/ Fundraising

___ Arts/ Craft

___ Website Development

_____ Volunteer Coordination

___ Dance/ Step

___ DJ/ Music Production

_____ Photography/ Videography

___ Housekeeping/ Maintenance

___ Other

Special Skills or Qualifications:

Previous Volunteer Experience:

Date Received:

___/___/___

References

Please list the names, addresses, and phone numbers of three people you would like to use as Character References (please list only people you have known for at least a year).

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Relationship: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Relationship: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Relationship: _____

Date Received:
____/____/____

PLEASE READ CAREFULLY BEFORE SIGNING

Please initial each of the following:

_____ I agree to follow all HAVEN International Inc. Volunteer Program guidelines and understand that any violation will result in suspension and/or termination of the volunteer relationship.

_____ I understand that HAVEN International Inc. Volunteer Program is not obligated to provide a reason for their decision to accept or reject me as a volunteer.

_____ I agree to allow HAVEN International Inc. Volunteer Program to use any photographic image of me taken while participating. These images may be used in promotions or other marketing related materials and I relinquish any ownership rights.

_____ I agree to submit a valid driver's license or picture identification.

_____ I agree to keep information, trade secrets, activities, pertaining to HAVEN International Inc. Programs, Leadership, Volunteers and Staff private and confidential and will not discuss with anyone not directly affiliated with HAVEN International Inc. or directly involved with the situation at hand.

Our program appreciates your interest in becoming a volunteer with ***HAVEN International Inc.***

Printed name: _____

Signature: _____

Date: _____

Date Received:
____/____/____